

To,
The Branch Manager
Doha Bank QSC
Sakhar Bhavan, Nariman Point
Mumbai-400 021

Date :

Dear Sir/Madam,

Sub : Request Letter for Outward Remittance

I/We wish to make the following remittance as detailed below.

1	Amount to be remitted in (Foreign currency)	
2	Value Date	
3	Remitter's Name and Address	
4	Beneficiary's Name and Address	
5	Beneficiary's Bank Account Number/Sort Code	
6	Beneficiary's Bank's Correspondent Bank Name, Address & Swift code	
7	Purpose of remittance	
8	Foreign Bank Charges (strike off whichever is not applicable)	SHA/OUR/BEN

I/We request you to debit my/our current account number _____ maintain with your branch.

Yours Faithfully